

Board Meeting
Cleveland House (CH) Unit Owners Association
October 3, 2017
Langston-Brown Community Center

The meeting was called to order at 7:08 pm.

Roll Call:

Board members Mary Rufe, Ken Matzkin, Arlyn Charles, Johanna Sheehan, and management company representative Joe Lilli were present.

The board unanimously approved the minutes of September 5, 2017.

Open Forum:

A home owner was present. No action was required by the board.

Treasurer's Report:

The representative alerted the board that the Freedom Bank CD worth \$53,010 would expire October 29, 2017, and the board unanimously approved to reinvest this money with First Virginia Bank for 15 months at 1.40% , unless a better value would be available at the time.

Management Report – Old Business:

The board ratified the decision to have Care of Trees trim the maple and oak trees in the front of the building.

Arlington County had issued a violation notice that the floodlights in front of the building were not in compliance (too bright). The board unanimously approved the installation of two (2) more lanterns at the front of the building to improve lighting; PSE would install the lights.

New Business:

The Annual Meeting will be held on December 5, 2017, at Langston Brown Community Center.

The board requested 2 additional proposals for replacing windows and glass sliding doors to improve utility costs and aesthetics.

Housekeeping Items:

Unit 100's tub and shower are being renovated, and the board is waiting on estimates for the tub and wall surround.

Executive Session:

The board went into executive session to discuss delinquencies. The board reviewed all items and asked the management company to take follow-up steps.

Next meeting:

The next meeting is scheduled to take place at Langston-Brown Community Center on Tuesday, November 7, 2017, at 7:00 pm.

Adjourned:

The meeting was adjourned at 8:20 pm.

Respectfully submitted,
Johanna Sheehan