

Board Meeting
Cleveland House Unit Owners Association
July 7, 2015
Langston-Brown Community Center

Call to Order:

President Mary Rufe called the meeting to order at 7:05pm

Roll Call:

Board members Mary Rufe, John Juilfs, Ken Matzkin and management company representative Wanda Leap were present.

Owners Forum: Barbara Allen had an ePipe question and mentioned that there were rust spots on her balcony railing. Ken Matzkin mentioned that we will have a handyman check these out.

The board unanimously approved the minutes from June 2, 2015.

Management Report:

The management representative has received and distributed the audit report from Singleton and Bardowski which the Board needs to approve. Mary Rufe noted the comment on increasing the fidelity bond insurance which the management company will ask State Farm to increase when the policy is up in September. The Board approved the audit.

The management company received a proposal from PSE to fix 6 security back-up lights the need to be replaced. The power has been out recently due to storms and it was noticed that not all the back-up lights were on. The Board agreed to have PSE do the work.

The management company has one proposal from Area Safe and Lock to put cover plates over locks on all entrance doors to minimize vandalism. The Board felt the proposal was a little high and asked the management company to get two more bids.

The management company has prepared a draft parking resolution and draft letter about the new parking stickers and towing contract. The Board will look over and make any changes. We will need to give residents time to get the stickers before any enforcement.

Mary Rufe mentioned a few items – The fence between Park Adams and Cleveland House by the Park Adams pool is broken. Management company will call Park Adams to fix. Also, there was discussion on how to protect packages waiting at the mailboxes. Over the 4th of July holiday, some packages were broken into. A police report was filed. Some ideas were a cabinet under the mailbox counter or a panel at the end of the counter so packages were not easily seen from the street. The Board will discuss further at next meeting and get more ideas. Arlyn sent two items – asking Park Adams to trim trees near the back of the parking lot and also asking Cloud Lounge to fix one of their light poles.

Next Meeting: Tuesday, August 4, 2015, at 7pm.

Adjourned

The meeting was adjourned at 8:02 pm.

Respectfully submitted,

Mary Rufe