

Board Meeting  
Cleveland House (CH) Unit Owners Association  
June 7, 2016  
Langston-Brown Community Center

Call to Order:

Mary Rufe called the meeting to order at 7:08 pm.

Roll Call:

Board members Mary Rufe, Ken Matzkin, Arlyn Charles, Johanna Sheehan, and management company representatives Marilu Menendez were present.

The board unanimously approved the minutes of May 3, 2016.

Owners' Forum:

The issue of parking and towing was raised and would be discussed later.

Treasurer's Report:

No action was needed.

The management representative acknowledged that a proposed 2017 budget would be presented at the July meeting.

Management Report:

The management representative notified the board that LUX Flooring Specialists are still waiting for the tiles and stair treads to finish the stairwell project. The reason for the delay is the overwhelming demand for the materials, which are used in many industrial projects.

The board has received proposals from security companies for installation of three (3) security cameras for the parking lot (2 for the visitor parking area and 1 for the dumpster area). The subject has been tabled until a later discussion.

Due to a leaking pipe near the valves in tier 12 on the 1<sup>st</sup> floor, the board considered having the pipe lined at the same time the valves and leak would be fixed. The board is expecting two (2) estimates for this project. GHA Services will work with the contractor(s).

The management representative provided a draft notice for the clearing of the condensate lines. The project is scheduled for July 1, 2, 3, 4, and July 9, 2016.

Executive Session:

The board went into Executive Session to discuss delinquencies and matters concerning the management of Cleveland House. The management company will review the issues with the accountants and management officials and take follow-up steps to resolve the issues.

Next meeting:

The next board meeting is scheduled to take place at Langston-Brown Community Center at 7:00 pm on Tuesday, July 5, 2016.

Adjourned:

The meeting was adjourned at 8:30 pm.

Respectfully submitted,  
Johanna Sheehan