

Board Meeting
Cleveland House (CH) Unit Owners Association
January 3, 2017
Langston-Brown Community Center

The meeting was called to order at 7:05 pm.

Roll Call:

Board members Mary Rufe, Ken Matzkin, Johanna Sheehan, and management company representative Marilu Menendez were present.

The board unanimously approved the minutes of November 1, 2016, as amended.

Owners' Forum:

One (1) owner attended the meeting to discuss issues with his unit. They were resolved.

Treasurer's Report:

The question regarding a money market account with Congressional Bank will be addressed after the auditor's report.

Management Report:

The management representative talked about the approved sewer stack cleaning by Advanced Plumbing; the date to be confirmed.

Board Discussions:

Although no quorum was achieved at the annual meeting, several owners made suggestions that the board agreed to take care off right away:
To paint the storage room walls and close off the holes in the ceilings.
The board agreed that a handyman could be scheduled to do the masonry paint, drywall the holes, and accomplish several minor repairs;
and

To replace the flooring in the trash and laundry rooms.

The board requested that the management representative provide three (3) estimates for flooring.

Executive Session:

The board went into Executive Session to discuss payment delinquencies. The board reviewed all items and asked the management company to take follow-up steps to resolve the indebtedness and other matters.

Next meeting:

The next meeting is scheduled to take place at Langston-Brown Community Center on Tuesday, February 7, 2017, at 7:00 pm.

Adjourned:

The meeting was adjourned at 8:00 pm.

Respectfully submitted,
Johanna Sheehan