

Board Meeting
Cleveland House (CH) Unit Owners Association
February 6, 2018
Langston-Brown Community Center

The meeting was called to order at 7:05 pm.

Roll Call:

Board members Mary Rufe, Ken Matzkin, John Juilfs, Arlyn Charles and Johanna Sheehan were present; the management company representative Katie Halfhill was absent.

The board was not able to approve the minutes of January 2, 2018; the management representative was unable to attend.

Open Forum: One (1) unit owner was present to discuss general issues. No action was required by the association.

Treasurer's Report:

None.

Management Report:

None.

The board discussed the replacement of windows and glass sliding doors. The legal opinion the board received was that the doors and windows within the individual units were not expressly addressed in the CH condominium instruments; therefore, the association generally does not have the authority to repair and/or replace the doors and windows. The unit owners are responsible to pay for all maintenance, repair and replacement of the doors and windows in their units.

The board unanimously approved the color for the framing of replacement windows to be dark brown (on the outside). The color for the glass sliding doors in vinyl should be light tan or sand color.

The board will request that the management representative informs all owners in writing about the replacement of windows and glass sliding doors. The memo will also

contain a request that owners inform the management company of the owners' plans to replace their windows and glass sliding doors. This would enable us to get detailed price estimates for individual and possible bulk purchase (and installation) of windows and glass sliding doors from appropriate vendors. Once received, this information will be forwarded to all owners.

Housekeeping:

Laundry Room on the 3rd floor –

Request carpet tile samples from NIC Flooring to replace the carpeting in the 3rd floor hallway.

Request that the flooring company remove the fire damaged vinyl in front of the dryer and replace the flooring as necessary.

Executive Session:

None.

Next meeting:

The next meeting is scheduled to take place at Langston-Brown Community Center on Tuesday, March 6, 2018, at 7:00 pm.

Adjourned:

The meeting was adjourned at 8:00 pm.

Respectfully submitted,
Johanna Sheehan